



Memorandum of Understanding (MOU) Cover Page

Agreement Number: M0126

Brief Description of MOU: To establish terms under which the Historically Black Colleges and Universities (HBCU) institution will guarantee admission, ensure acceptance of prior coursework, and facilitate the transfer of California community college students who have completed an Associate Degree for Transfer (ADT) in a major similar to a major at the institution.

PROJECT MONITOR INFORMATION

Project Monitor Name	Project Monitor Email	Project Monitor Phone
Stephanie Ricks-Albert	sricksal@cccoco.edu	(916) 323-3093

MOU PARTY

Coppin State University 2500 W North Ave, Baltimore, MD 21216, USA			
MOU Signatory Name: Anthony L. Jenkins	President	anjenkins@coppin.edu	(410) 333-5369
Project Director Full Name: Helen Young	Assistant Project Director	hyoung@elcamino.edu	(424) 294-8520

MOU INFORMATION

Program Name: Historically Black Colleges and Universities (HBCU) Transfer Pathway		
Term of MOU:	Estimate Term of Agreement From Date: 07/01/2024	Estimate Term of Agreement Through Date: 08/31/2026



**Memorandum of Understanding
by and between
the California Community Colleges Chancellor's Office
and
Coppin State University**

This memorandum of understanding (MOU) between the California Community Colleges Chancellor's Office (Chancellor's Office) located at 1102 Q Street, 6th Floor, Sacramento, CA 95811 and Coppin State University located at 2500 W North Ave, Baltimore Maryland 21216. This MOU is effective between the Chancellor's Office and Coppin State University as of the date executed by authorized representatives of both parties.

The purpose of this MOU is to establish the terms under which Coppin State University will guarantee admission, ensure acceptance of prior coursework, and facilitate the transfer of California Community College students who have completed an Associate Degree for Transfer (ADT) into a major similar to a major at Coppin State University. This MOU supersedes any prior agreement between the parties.

Coppin State University and the Chancellor's Office agree to the following:

I. Admission

Coppin State University will extend guaranteed admission to all California community college students who have either: obtained an ADT in a similar major pathway, and have met Coppin State University additional institutional requirements, if any, as expressly identified in a subsequent section of this MOU; or have a minimum of 30-degree applicable semester units with a minimum cumulative grade point average (GPA) of 2.0 or higher. Coppin State University's guarantee of admission shall be effective upon execution of this MOU.

II. Transferability of Credit

With respect to transfer students wishing to complete their education at Coppin State University, for credits taken and accepted by a California community college, a minimum of 60 semester units or 90 quarter units will be transferable to Coppin State University and core courses will align to the major pathway deemed similar, provided the student received a passing grade/grade equivalent to a C or better in the applicable major course (with the exception of licensure programs or state requirements where a grade of B or better may be required).

Course grades that are superseded on a transcript by a higher-grade following repetition of the course shall not be considered in calculating a transfer student's GPA.



III. General Education Requirements

With respect to transfer students wishing to complete their education at Coppin State University, Coppin State University agrees to accept an ADT in lieu of Coppin State University’s lower division general education requirements.

IV. Articulation

California community college Associate Degrees for Transfer (AA-T/AS-T) will be articulated by Coppin State University at the degree level to comparable Coppin State University majors. Coppin State University will publish transfer information for the California community college Transfer Centers. Students awarded an Associate in Art for Transfer (AA-T) or Associate in Science for Transfer (AS-T) and accepted for admission in a similar Coppin State University program will enroll at Coppin State University at junior standing, and require no more than 60 additional semester units and 90 additional quarter units to complete a bachelor’s degree within the similar program, as listed below.

	Degree Type	Associate Degree for Transfer Title	HBCU Degree Type	HBCU Degree Major
1	AS-T	Business Administration	BS	Business Management
2	AS-T	Computer Science	BS	Computer Science
3	AA-T	Early Childhood Education	BS	Early Childhood Education

V. Catalog Rights

The transfer students’ academic requirements for Coppin State University graduation will be based upon the catalog year that is assigned initially to the student’s first term of continuous enrollment in a community college. The students’ academic requirements for Coppin State University graduation are based on the Coppin State University catalog then in effect at the time of enrollment at Coppin State University. This Section V does not supersede the allowances provided in Sections II and III.

VI. Student Advising

Coppin State University will provide pre-enrollment advising to California community college students, including information on the ADT, financial aid, and additional course work required prior to graduation.

VII. Student Outreach



The Chancellor's Office will encourage community colleges to accommodate Coppin State University on-campus visits to engage with potential transfer students.

Coppin State University will participate in a minimum of one outreach activity annually to educate and inform California community college students and faculty about transfer opportunities at Coppin State University.

The Chancellor's Office will provide Coppin State University timely written notice of outreach opportunities including conferences, virtual events, annual caravans. When appropriate, provision of onsite admissions to eligible California community college students will be made available.

Coppin State University shall also coordinate with California community college transfer centers, the Umoja Community, African American Education Network Development (A²MEND), Puente Project, Science, Technology, Engineering and Mathematics (STEM) majors, and other related transfer programs.

VIII. Housing

Coppin State University will provide priority consideration to California community college transfer students for campus housing during the first year after transfer, provided generally applicable housing fees are timely paid.

IX. Financial Aid and Tuition Reduction

Coppin State University will provide the most affordable access to students transferring via the AS-T and AA-T and will provide financial aid counseling regarding all financial aid options. Coppin State University will share information related to financial aid opportunities with the Chancellor's Office and community colleges as part of its guidance and promotional materials.

X. Data Collection and Analysis

Under this MOU, Coppin State University will provide the Chancellor's Office with annual aggregate data of California community college transfer students. The data will include the number of students admitted and enrolled by the institution, students who transferred with and without an associates degree (identifying any AA, AS, or ADT), the five most common programs or enrollments at Coppin State University by California community college transfer students, and the number and type of degrees conferred to California community college transfer students.

The required data elements are the following:



- Annual summary of California community college applicants by California community college, ID, college, community college major and degree status (e.g., AA, AS, ADT), acceptance status, number of units accepted at enrollment, starting the first academic term of the agreement, and for listed majors in section IV of this MOU;
- For matriculated California community college transfer students:
 - Retention: term 1 to term 2, and term 1 to term 3
 - Enrollment status after 4-semester (or equivalent)
 - Enrollment status after 8-semester (or equivalent)
 - Completion
 - Completion term
 - Final major
 - Final Coppin State University GPA
 - Total Coppin State University units accumulated
 - Financial aid
 - Average term-level California community college transfer student loan amount
 - Coppin State University average loan amount.

XI. Marketing and Communications

Coppin State University acknowledges the Chancellor's Office equity in the established Associate Degree for Transfer brand, and that consistent use of the brand's existing marketing and awareness materials will strengthen the Chancellor's Office's brand and will ensure brand identity and consistency in messaging when marketing to students. Coppin State University will align its marketing and communication efforts to the brand, including the use of toolkits, brochures, flyers, logos, customizable social media posts, and other resources developed by the Chancellor's Office. Coppin State University may, at its own cost, modify such materials to incorporate the Associate Degree for Transfer brand and messaging into Coppin State University's general enrollment marketing efforts, but shall do so in a manner that conforms to the Chancellor's Office's Associate Degree for Transfer brand guidelines.

The Chancellor's Office supports and will encourage the California community colleges to collaborate with Coppin State University to support transfers under this MOU and similar programs at Coppin State University. Coppin State University will also work in collaboration with the Chancellor's Office to assist in the dissemination of information to students, faculty, and staff at California community colleges to support and encourage transfer to Coppin State University. California community colleges will be encouraged to



inform students, faculty, and staff of the benefits of transfer to Coppin State University. Information will be encouraged through established internal California community college communication channels (such as student and employee newsletters, website pages, and listservs).

Coppin State University and the Chancellor's Office will co-promote the ADT program in the A Degree with a Guarantee website (www.icangotocollege.edu), individual campus websites related to the ADT, marketing materials, social media and other communication channels, and other avenues to disseminate information to students, faculty, and staff. Depending on the availability of funds, Coppin State University may have an opportunity to be included in the California Community Colleges' statewide associate degree for transfer website, "icangotocollege.com," which includes the "Find a College/Degree" tool. Coppin State University agrees that to be eligible for inclusion, Coppin State University must submit data in a format and in a manner determined by the Chancellor's Office. This data shall be provided twice annually, on or before December 1, and June 1.

The parties grant to each other a non-exclusive, non-transferable license to use each other's trademarks and servicemarks in furtherance of the MOU's purposes, or to identify and communicate the existence of the MOU to students and alumni. Use of trademarks, servicemarks and logos will comply with use policies of the originating institution. The parties shall discontinue the use of the licensed marks and return or destroy any and all files and materials containing the licensed marks supplied by the owner at termination or expiration of the MOU. Neither party grants to the other any interest in the other party's trademarks. Should either originating institution request, in writing, that a particular use of the originating institution's trademarks and/or servicemarks be discontinued, the non-originating institution shall cease and desist such use of the trademarks and/or servicemarks.

XII. Term and Other Miscellaneous Provisions

Coppin State University acknowledges that all students have a right to participate fully in community college educational processes, free from discrimination and harassment, and that community colleges have an affirmative obligation to combat racism, sexism, and other forms of bias, and a responsibility to provide equal educational opportunities. Accordingly, Coppin State University shall afford all persons equal rights and opportunities, regardless of disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other classification contained in the California Equity in Higher Education Act (Education Code, section 66250, et seq.; California Government Code, section 11135).



This MOU is effective between the Chancellor's Office and Coppin State University as of the date executed by authorized representatives of both parties. Any party may terminate this agreement at any time, for any reason, upon thirty (30) days prior written notice to the other party.

To the extent permitted by applicable law, in the unlikely event the partnership is ended, California community college students who are in the admission process, and those receiving any educational benefit described in this MOU, will receive the full range of the benefits offered by this MOU, provided they remain in good academic standing.

This MOU contains the entire agreement between the parties, and may not be amended, unless in writing signed by both parties. The MOU supersedes all prior agreements, representations, warranties, promises, or commitments, whether written or oral, with respect to the subject matter contained in this MOU.

Coppin State University retains and reserves all of its rights, title, and interest, including all intellectual property rights, in and to the courses and related materials and information they or their affiliates provide in connection with this agreement.

Except as expressly provided, this MOU is entered into solely between, and may be enforced only by and between Coppin State University and the Chancellor's Office.

This MOU does not create a joint venture, partnership, agency, employment, or similar relationship between Coppin State University and the Chancellor's Office. This MOU creates no rights in any third parties.

Each party agrees to hold harmless the other party against all liabilities incurred by the other party resulting from any third-party claim, demand, or action, due to the party's violation of this MOU.

Neither party will make false, erroneous or misleading statements, representations, warranties or guarantees to its students, employees, or other third parties with respect to the other party.

This agreement may be executed in several counterparts, all of which taken together shall constitute one single agreement.

*On behalf of the
California Community Colleges
Chancellor's Office*

*On behalf of
Coppin State University
Office of the President*



California
Community
Colleges



Sonya Christian

Sonya Christian
Chancellor

07/18/2024

Date

Anthony L. Jenkins

Anthony L. Jenkins
President or Designee










06/28/2024

Date

HBCU: Coppin State University M0126 CA Community Colleges Chancellor's Office

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